

MB&GFC

GUIDELINES TO MANAGERS AND PARENTS CONCERNING REGISTRATION WITH MAIDENHEAD BOYS AND GIRLS FOOTBALL CLUB 2008/09

PARENTS GUIDELINES:

- Please fill in all forms provided as accurately as possible
- Please pay all monies on time. Your child is not covered by our liability insurance until all monies are paid nor will they be eligible for selection in matches of any kind,
- Please remember that all kit supplied (apart from socks) are on loan.
- When asked to return kit please do so as promptly as possible.
- Please ensure club kit is only worn at official club events / functions/matches (not leisure time etc)
- If for any reason you cannot pay required fees by Aug 30th 2008 please contact the Registration Secretary immediately. Alternative methods of payments or timescale may be arranged /agreed by the Executive Committee in full confidence.
- All outstanding monies from previous season owed to the club must be paid in full before registration is allowed.
- Please ensure all club rules are adhered to.
- Please help and support the club in any way you can. Your support will be highly valued.
- Please remember that your manager is giving his/her time and effort voluntarily. Please give him/her your full support.
- You may be required to fill out a separate League Registration form. You may also be required to submit birth certificates and passport sized photographs. Most Leagues will **not** accept photocopies of birth certificates, only originals or official copies. When processing registration forms with birth certificates we will not send through post but contact leagues direct and personally hand back certificates on completion.
- On completion of registration you will receive an official receipt. This should be retained.
- As a club we will endeavour to recover all monies owed to us as per Berks and Bucks Football Association Rules so as to keep our running cost to a minimum and offer the best possible training and equipment at the lowest possible cost to parents.
- Please read the club rules and code of conduct available from our web site (www.maidenheadfootball.com) or from any manager.

MANAGERS GUIDELINES:

- When handling Birth Certificates all correspondence with League registration must be done by hand. At no time will birth certificates be posted.
- Those teams registering with BBFL must have all registration cards signed and dated by the registration or club secretary.
- Players who have not paid fees in full, unless otherwise agreed by Executive Committee, shall not be available for team selection.
- Failure to comply with the above will see the player reported to his League as not being a bonafide member of **MB&GFC** and his registration with league will be withdrawn until fees are paid.
 - **Please note:** This is not to punish the player concerned or the team or manager but to protect the club/team/manager. Under Berks and Bucks rules no player may take part in organised football without full liability cover. In the case of BBFL teams we will retain registration cards until fees are paid.
- Please remember that there are no exemptions to paying fees. Including your own children. You and they will be treated the same as any other parent within the club.
- On completion of players registration you will receive two receipts. One is for you to retain and one is to be passed back to the parents/guardians for their retention. This is to cover all concerned in the transaction of monies.
- Kit will only be supplied in conjunction with registration receipts. i.e. 6 receipts will mean you can only claim 6 sets of kits.